

# PROSPECTUS

**Don Bosco School, Oodlabari** was established in **2007** as a Catholic Minority English Medium school for boys and girls. It is owned and administered by the **Salesians of Don Bosco (North India)**. The school is affiliated with the **Council for the Indian School Certificate Examinations, New Delhi**, under the affiliation number **WB366**.

## VISION

Don Bosco School, Oodlabari, envisions an institution dedicated to shaping every child into a physically strong, intellectually competent, emotionally balanced, socially committed, morally upright, environmentally sensitive, and spiritually enlightened citizen.

## MISSION

At Don Bosco School Oodlabari, our mission is to nurture well-rounded individuals who excel in every aspect of life. We are dedicated to fostering:

**Physically Strong Students:** We emphasize physical fitness through diverse extracurricular activities such as dance, music, karate, sports, and games, aiming to develop students who lead healthy and active lives.

**Intellectually Competent Graduates:** Our students will possess a robust knowledge base in their academic fields and the skills to enhance their learning through research, critical reflection, and creative synthesis.

**Emotionally Balanced Individuals:** We strive to nurture resilience, empathy, and the ability to face life's challenges with confidence and compassion.

**Socially Committed Citizens:** Our graduates will be socially conscious, dedicated to improving human and ecological conditions, promoting social justice, peace, and diversity.

**Morally Upright Leaders:** We instil a strong sense of ethics, enabling students to act fairly and inclusively, even when faced with societal and peer pressures.

**Environmentally Sensitive Advocates:** We cultivate a passion for sustainability and a commitment to protecting our planet for future generations.

**Spiritually Enlightened Individuals:** Our students will develop a profound sense of responsibility towards work, society, and the planet, advocating respect for themselves, others, and basic human rights.

We stand for a mission that integrates holistic and personalized education, preparing our students to serve their motherland and the world, today and tomorrow.

## CORE VALUES

**Holistic Development:** We are committed to nurturing every aspect of a student's growth, ensuring they become physically strong, intellectually competent, emotionally balanced, socially committed, morally upright, environmentally sensitive, and spiritually enlightened individuals.

**Integrity and Ethics:** We emphasize the importance of moral uprightness, guiding our students to act fairly and inclusively, even when faced with societal and peer pressures.

**Social Responsibility:** Our education fosters socially conscious graduates who are dedicated to promoting social justice, peace, diversity, and improving human and ecological conditions.

**Environmental Stewardship:** We instill a passion for sustainability and a commitment to protecting our planet for future generations, fostering environmentally sensitive advocates.

**Spiritual and Emotional Well-being:** We focus on developing resilience, empathy, and a profound sense of responsibility towards oneself, others, and the planet, advocating respect for basic human rights and a sustainable future.

## COAT OF ARMS

Our coat of arms reflects the mission, vision, and foresight of Don Bosco School Oodlabari, symbolizing power, pride, and leadership through classic heraldic elements.

### Elements:

**Shield:** Horizontally divided, embodying the motto "Virtue and Knowledge," highlighting the dual focus on moral and intellectual development.

**Sun:** Signifies new beginnings, vitality, growth, and the eternal source of strength and glory, representing the school's commitment to radiating goodness and energy.

**Lamp:** With its eternal flame, symbolizes the continuous spread of knowledge and wisdom, the end of ignorance, and the burning away of impurities, reflecting the school's mission to illuminate minds.

**Open Book:** A traditional emblem of education, representing the quest for learning and the spread of enlightenment, core to the school's purpose.

**Lotus:** An Indian symbol of learning and wisdom, reflecting the school's cultural roots and dedication to intellectual growth.

### Colours:

**Gold (Or):** Represents generosity and nobility, highlighting the school's commitment to giving and the noble pursuit of education.

**Blue (Azure):** Symbolizes truth, sincerity, and loyalty, reflecting the school's values of integrity and honest endeavour.

**Red (Gules):** Denotes courage, valour, and a readiness for service, embodying the spirited and brave nature of our students.

**Silver (Argent):** Stands for peace and wisdom, underscoring the school's dedication to fostering a harmonious and enlightened environment.

**Frame:** Red frames signify courage and valour, encasing the blue shield that symbolizes truth and loyalty, all surrounded by a silver outline representing peace and wisdom.

**Motto:** "Virtue and Knowledge" – Captures the moral and ethical requirements of a student and their quest for knowledge, fostering a broad-minded vision of life. It underscores the school's mission to mould intellectually competent, morally upright, socially committed, and spiritually inspired students capable of building a more humane social order.

### **WHY CHOOSE DON BOSCO SCHOOL?**

At Don Bosco School Oodlabari, our guiding principle is being with the students. This commitment drives us to provide quality education for students from the neighbouring locality, helping them overcome economic and social barriers.

**Holistic Support for students:** We accompany young people through crucial life stages, especially during school studies, where they make pivotal decisions about their future. Our focus is on training students to receive the guidance needed for their future professional and personal lives.

**Presence in Promoting Social Change:** We believe in being present where social change occurs, particularly concerning youth culture. Instead of merely reacting to negative trends, Don Bosco's system of education aims to engage directly with these environments, promoting positive cultural development.

**Qualified Formation for the Future:** Alongside our existing schools, we provide qualified formation for boys and girls, preparing them for the workforce and responsible societal roles. Our education goes beyond market demands, fostering societal change and innovation.

**Scientific Reflection and Outreach:** Don Bosco School engages in scientific reflection, creative and critical thinking. Our curricula and co-curricular activities are designed to enhance educational quality and societal impact, benefiting the broader community.

**National and International Collaboration:** As part of the Don Bosco Educational Society, we benefit from national and international coordination and networking with other Don Bosco schools. Occasionally, we foster exchange programs for students and staff, promoting global collaboration and networking.

**Salesian Identity and Values:** Our Salesian identity is evident in our focus on young people. We facilitate access to education for those who need it most, promoting a culture of solidarity, sustainable development, and human dignity.

**Critical Reflection and Transformation:** Our research, teaching, and cultural services are dedicated to understanding and positively transforming the lives of young children.

**Family Spirit and Loving Kindness:** We cultivate a family spirit, characterized by the supportive presence of teachers and administrators. Our relationships are founded on love and kindness, creating an atmosphere rich in human values.

**Promoting Education and Communication:** We emphasize educational programs that influence policies and strategies for young children. Our focus areas include formation, competency building, scientific temper, work, and effective communication.

## ADMISSION

1. Applications for admission to U.K.G. are accepted for children who are 5+ years old as of 31st March. The Admission Notice, which provides detailed information about the admission procedures, will be available from the school in August. Admissions to other classes may be considered against chance vacancies at the beginning of the school year.
2. Parents are required to fill in the admission forms with the utmost accuracy, as no subsequent changes will be permitted. The school does not accept affidavits for changes in the date of birth once it has been entered in the school records.
3. A candidate who has attended a recognized school must submit a Transfer Certificate from the previous school. Catholic students are also required to provide a Baptism Certificate.
4. New candidates must be introduced personally to the Principal by the person who will be responsible for their conduct and fees.
5. Candidates seeking admission will be examined on the syllabus of the class immediately below the one they are applying for.
6. The ISC course is a separate program, and admission to the Plus Two level is normally reserved for students who have completed ICSE at Don Bosco School, Oodlabari. Admission is entirely at the

discretion of the School Authorities, even for the school's own ICSE students, and is based on academic and non-academic performance, including conduct and overall behavior.

7. A fresh application is required for admission to the ISC course. There will be an interview with the candidate and their parents. The Conduct Record of the student plays a significant role in the admission decision.
8. ISC students are expected to follow the same discipline standards as other students in the school. Any failure to maintain the tone of conduct and discipline expected of senior students, as per the traditional norms of the school, may lead to dismissal at any time.
9. For admission to ISC (Class XI) for students of Don Bosco School, Oodlabari, the following criteria apply:
10. For Commerce, a student must secure a minimum aggregate of 70% marks in the Class X board examination.
11. For Humanities, a student must secure a minimum aggregate of 60% marks in the Class X board examination.
12. For Science, a student must secure a minimum aggregate of 80% marks in the Class X board examination.
13. Courses offered for ISC;
  - **Science:** English, Mathematics, Physics, Chemistry, Biology/Computer Science & Physical Education
  - **Humanities:** English, History, Political Science, Economics, Geography/Mathematics & Physical Education/ Computer Science
  - **Commerce:** English, Accountancy, Commerce, Economics, Mathematics, & Physical Education/ Computer Science.
14. The Rector or Principal is the final authority in granting admissions, and his decision is final and binding on all.

### **REGULARITY RECORD**

1. The school day begins with the Morning Assembly, and all students are required to attend it on time and be present in the Assembly Hall. It is advisable for students to reach the school at least five minutes before the scheduled time for the Assembly. From the Assembly, students proceed to their classrooms in silence, following their class order.
2. Regular attendance aims to instil traits of punctuality, regularity, and academic discipline in students. Absence from school without prior leave is not acceptable, except in cases of sudden



illness or unforeseen circumstances, in which case the information must be provided at the earliest opportunity.

3. After an absence, the reason must be briefly entered in the Regularity Record under the "Absent" section in the School Calendar. If the reason is of a private nature, it may be submitted in a letter. Parents/Guardians must inform the school by the third day of their ward's absence if it is expected to extend further.
4. If a student is absent without authorization for more than 15 calendar days, their name may be removed from the school rolls, and readmission may not be granted.
5. Absence due to illness lasting two or more days must be recorded in the Regularity Record under "Absent" and supported by a doctor's prescription or medical certificate. Leave for religious ceremonies or special occasions must be obtained in advance.
6. Requests for leave due to personal reasons, such as birthdays, excursions, festivals, weddings, or extra time to study for examinations, are not considered sufficient grounds for approval.
7. Leave that is granted must be recorded in the Regularity Record under the "Leave" section in the School Calendar and signed by the Principal or Vice-Principal.
8. Early departure from school is allowed only in emergencies at home or if a student falls sick while at school. It is not granted to students who come to school already unwell.
9. Arriving late to school is considered a breach of discipline. A student who arrives late must enter the date and time of arrival in the Regularity Record under the "Late" section.
10. The school accepts no responsibility if a student is required to return home during school hours due to the failure to produce a letter explaining their absence or delay.
11. Readmission to class for absentees and latecomers is granted only when they present their Regularity Record, duly countersigned by the Principal or Assistant Principal, to the teacher-in-charge.
12. Attendance on days marked as "Compulsory Attendance" is mandatory. Defaulters must seek re-admission to the school with a fine of ₹1000. In cases of sickness or emergencies, the matter must be reported to the Principal or Vice Principal with relevant documents on the same day or in advance.

#### **OTHER RULES OF CONDUCT & DISCIPLINE**

1. Every student is required to have a copy of the School Diary, which serves as the official record of the student's academic performance and conduct. Students must ensure that their name and class

are entered correctly and use the diary to record all entries related to "Absent," "Late," "Uniform," "Leave," and other relevant sections in the School Calendar.

2. No student is permitted to leave the school premises during school hours unless accompanied by a parent or guardian or upon presentation of an authorization letter from their parent/guardian. Such requests must be duly approved, and written permission must be granted by the Principal or Vice Principal in the School Calendar.
3. Every student must possess a valid Identity Card issued by the school, which must be renewed annually. Students are personally responsible for the safekeeping of their belongings, including books and other personal items. All belongings must be clearly labeled with the student's name, class, and section.
4. Students are expected to exhibit disciplined behavior while traveling to and from school. Any misconduct that tarnishes the school's reputation will be subject to strict disciplinary action.
5. Any damage caused to school property, whether intentional or accidental, must be compensated by the student responsible. The school reserves the right to impose penalties or take appropriate action as deemed necessary.
6. Students are prohibited from bringing any books, periodicals, comics, newspapers, electronic gadgets, or printed material of an objectionable nature onto school premises. Any printed material brought into the school must be presented to the Principal for review and approval. Only approved materials bearing the Principal's signature may be retained and used on campus.
7. No collection of funds, imposition of fines, or solicitation of contributions is permitted without the explicit written permission or notice from the Principal. Unauthorized activities in this regard will be subject to strict action.
8. Students are required to address their teachers and all members of the school staff with due respect and politeness. Any behavior undermining the decorum of the school will lead to disciplinary consequences.
9. Students must bring their own tiffin from home and refrain from purchasing food items from vendors or shops around the school. This measure ensures the health and safety of all students.
10. Participation in co-curricular activities organized by the school is mandatory for every student. Failure to comply without a valid reason may result in disciplinary measures.
11. All students are mandated to communicate exclusively in English while on the school campus. Parents are encouraged to reinforce this practice at home to enhance their children's proficiency in the language.

12. The use or possession of prohibited substances such as cigarettes, drugs, tobacco products, betel nut, chewing gum, or intoxicants is strictly forbidden on school premises. Additionally, students must not bring or use items such as cards, marbles, or other objects that may distract them or their peers from their studies. Any violation of this rule will lead to immediate disciplinary action, which may include suspension or expulsion.

### **SCHOOL FEES (Refer to the Fee Book for further details)**

- 1. Fee Structure and Payment Schedule:** The school fees cover twelve calendar months and may be paid either in monthly instalments or in advance. No deductions will be made for holidays or partial attendance. Students are liable to pay the full fees as long as their names remain on the official school rolls. **Fees once paid are non-refundable under any circumstances.**
- 2. Monthly fees must be paid by the 18th of each month.** Payments made after this date will incur a late fee of **₹50** for the current month and an additional **₹50** for every subsequent month of delay, calculated cumulatively.
- 3. Delay and Penalties:** Delay in payment of fees may result in the dismissal of the student from the school. If the delay exceeds **two months**, the student will be sent back home without further notice.
- 4. Overdue Fees:** Students with long-overdue fees may have their names struck off the school rolls. Re-enrollment, if permitted, will require payment of all dues, including applicable penalties.
- 5. Holiday Month Fees:** Fees for holiday months must be paid in advance before the school closes for the holidays. All dues must be cleared before the commencement of the annual examinations.
- 6. Fee Counter Hours:** The fee counter is operational on all school days from **8:00 AM to 12:00 Noon for any queries.**
7. Parents are required to pay school fees online to ensure greater transparency and compliance with government regulations. Cash transactions are strictly prohibited.
- 8. Fee Revisions:** The school reserves the right to revise the fee structure at any time during the academic year if deemed necessary. A **10% annual increase** in school fees is customary and will be implemented accordingly.

### **SCHOOL UNIFORMS**

- 1. Mandatory Uniform Compliance:** Every student must wear a clean, complete, and correct uniform daily without exception. Parents are responsible for ensuring their children leave home in full uniform. Failure to comply with the uniform requirements may result in fines or the student being sent back home.



**2. Exceptions for Uniform Non-Compliance:** If a student cannot wear the complete or correct uniform on a particular day, prior permission must be obtained. This permission should be recorded in the Regularity Record under the "Uniform" section in the school diary.

**3. Appearance Standards:** Students must maintain proper haircuts and are strictly prohibited from sporting funky hairstyles. Boys must be clean-shaven at all times, as beards or stubble are not permitted under any circumstances.

**4.** To ensure uniformity and adherence to the school's dress code, the following items must be purchased from the school: DB Badge, DB Monogram, Maroon Tie, Grey Belt, Grey Trousers/Shorts/Skirts, Grey Cap, Muffler and Activity Dress.

**5. Uniform Specifications: For Boys:**

**Classes U.KG to 4:** Grey shorts, **Classes 5 and above:** Grey trousers.

- a) White half-sleeved shirt with the school emblem on the pocket.
- b) Maroon tie (must be purchased from the school).
- c) Grey school belt (must be purchased from the school).
- d) Plain black leather shoes with white socks.
- e) White canvas shoes (keds) on P.T. days.
- f) Grey cardigan (sweater) or navy blue blazer (for Class 4 and above) with the school emblem during winter.
- g) Grey cap and muffler during winter.
- h) Activity Dress on Fridays

**6. Uniform Specifications: For Girls:**

- a) Grey skirts with white slacks.
- b) White short-sleeved shirt with the school emblem on the pocket.
- c) Maroon tie (must be purchased from the school).
- d) Grey school belt (must be purchased from the school).
- e) White ribbons.
- f) Plain black leather shoes with white socks.
- g) White canvas shoes (keds) on P.T. days.
- h) Grey cardigan (sweater) or navy blue blazer (for Class 4 and above) with the school emblem during winter.
- i) Grey cap and muffler during winter.
- j) Activity Dress on Fridays

## **SCHOOL HOURS**

### **1. Class hours are as follow (Summer):**

- a. U.KG & Class I : 8.30 a.m. to 12.40 p.m.
- b. Classes II to XII : 8.30 a.m. to 2.30 p.m.

### **2. Class hours are as follow (Winter):**

- a. U.KG & Class I : 8.50 a.m. to 12.50 p.m.
- b. Classes II to XII : 8.50 a.m. to 2.30 p.m.

- 3. Office Hours: Principal/Vice Principal can be interviewed from 10.00 a.m. to 11.00 a.m. or any other time by prior appointment.
- 4. School Stationery hours: Stationery is available only on Class Days from 8.30 a.m. to 12.00 a.m.
- 5. No school business will be transacted on holidays or during vacations.

## **ASSESSMENTS AND PROMOTION**

Promotion at the end of the academic year will be determined based on several factors, including attendance, unit tests, two terminal assessments, work completed throughout the year, and the student's overall conduct record.

Students found using unfair means during tests or exams will receive a zero in the affected subject. A remark to this effect will be recorded in the school diary, and the student will not be promoted to the next class.

The result of the Final Assessment is final and cannot be altered. In matters related to promotion or failure, the decision of the Principal is conclusive and binding.

## **PRIVATE TUTIONS**

As a general policy, the school discourages private tuitions, as students should be able to progress in their studies through the quality teaching provided at the school.

## **VACATIONS**

Vacations are listed in the School Calendar and may not be extended or anticipated. Unauthorized delays in returning to school after a holiday will result in penalties.

In adherence to the required number of working days as prescribed by the Governing Council, any unscheduled holidays will be compensated by holding classes on Saturdays as necessary.

## **WITHDRAWALS AND DISMISSAL**

- 1. A one-month notice or one month's fee in lieu of notice is required before withdrawing a student from the school.

2. No certificate will be issued until all dues to the school have been cleared. Certificates will only be granted upon receipt of a written application from the Parent/Guardian to the Principal.
3. Any student failing in the same class for two consecutive years or failing twice within three consecutive years will be struck off the rolls, and a School Leaving Certificate (T.C.) will be issued.
4. Students with irregular attendance, failure to pay fees, habitual lateness or absence, laziness, disobedience, conduct that negatively affects the moral tone of the school, or illnesses that may endanger others, may be dismissed.
5. As a general rule, students dismissed from the school will not be readmitted.
6. The decision of the Rector/Principal regarding all matters related to dismissal or withdrawal is final and binding.
7. Enrolment in Don Bosco School implies the student and their parents' agreement to comply with all the rules, regulations, and requirements set forth by the school.

### **SCHOOL LIBRARY RULES**

1. Strict silence and order must be maintained in the library at all times.
2. Students in school uniform are allowed access to the library during library hours.
3. Personal belongings, including bags, must be left outside the library. Only an exercise book and the library book to be returned are permitted inside.
4. The library card must be surrendered to borrow a book. Only one book can be issued per card, and no student is allowed to use another's card.
5. Books can be kept for one week only. Overdue books must be returned with a fine of Rs. 10 per day unless the delay was due to a valid absence.
6. Books meant exclusively for consultation must not be taken out of the library and are available to all students at all times.
7. All magazines, reference books, and books used in the library must be returned to their proper place after use.
8. Borrowed books must be returned directly to the librarian and must not be circulated. Students circulating borrowed books may lose their library card and be fined.
9. Lost or badly damaged books must be replaced by the borrower.
10. A remark will be entered in the library section of the School Diary for every book returned late. Three such remarks will result in the withdrawal of the library card, and a fine of Rs. 50 may be imposed.
11. Students are not permitted to retain books during summer, autumn, and winter vacations.

12. Library hours are scheduled on class days as per the timetable.
13. Classes can access the library during class hours only according to the schedule prescribed by the Principal.
14. Permission to enter the library during other class hours must be obtained from the Principal.

### **SCHOOL COMPUTER LAB RULES**

1. The Computer Centre is a place of serious learning and work. Silence is required at all times.
2. Dust is the greatest enemy of computers. Students must remove their shoes before entering the computer room and wear clean socks.
3. No items may be taken into the computer room without the prior permission of the teacher.
4. Computers are complex electronic instruments that require proper instruction and care. Students must follow the instructions of the computer teacher carefully.
5. Computers are delicate and expensive. Any damage caused must be compensated by the student. Any defects or damage must be reported immediately to ensure prompt action can be taken and the machine is available for subsequent users.
6. Computer time is valuable. Students must not waste their allotted time.

### **SCIENCE LAB RULES**

1. Silence must be maintained at all times inside the Science laboratories.
2. Written permission from the Principal or Vice Principal is required to enter the laboratories outside the designated times.
3. All school bags and personal items unrelated to the laboratory work should be kept outside.
4. Students are responsible for any damage caused to the laboratory equipment and must pay for repairs or replacements.
5. During practical classes, all students are required to wear overalls. Students who do not have an overall will not be permitted to enter the laboratory.

### **SCHOOL BUS**

1. The school bus facility will be available only for a limited number of students on each route, depending on the capacity of the buses. To avail the bus facility, parents must obtain an application form from the school office, fill it out, and submit it by the date specified in the form.
2. Students granted the bus facility will receive a bus pass, which they must bring to school daily. The bus pass must be shown to the bus peon, who represents the school authority on the bus, whenever requested.
3. The bus fee must be paid along with the tuition fee for all twelve months of the year.

4. Once granted, the bus facility must be used for the entire school year unless the school authorities ask the student to discontinue for a grave reason.
5. Changing the bus route is subject to the availability of seats.
6. Requests for cancellation of the bus fee during the year will not be entertained.
7. The bus will stop only at designated stops.
8. If a student is late to arrive at the stop, they must reach the school by their own means.
9. The bus will not wait for latecomers.
10. Parents and students are expected to treat the bus persons with respect.
11. Any form of disrespect shown by the student or parent may result in the withdrawal of the bus pass.
12. Students must obey the bus monitors and behave properly on the bus and at the bus stops.
13. Only English should be spoken while on the school bus.
14. Any unruly behaviour in public places or on public transport may lead to the withdrawal of the bus pass and dismissal from the school.
15. Students not in their school uniform may be prohibited from boarding the school bus.
16. Parents or guardians are not allowed to travel on the school bus.

### **INNOVATIVE LEARNING ENVIRONMENTS**

1. **School Auditorium:** The school boasts a large, multipurpose auditorium with a seating capacity of 1,500. Equipped with state-of-the-art facilities, the auditorium serves as a vibrant hub for cultural and educational programs, significantly contributing to the holistic development of students. It provides a platform for showcasing talents, celebrating milestones, and conducting impactful events that enhance the cultural ethos of the school.
2. **Audio-Visual Room and Examination Hall:** The school is proud of its well-equipped audio-visual conference room, designed to facilitate visual learning across various subjects. This space supports innovative teaching methods, allowing students to engage deeply with their curriculum. Additionally, the room doubles as an examination hall during assessment periods, providing a conducive environment for academic evaluation.
3. **Educational Tours and Field Visits:** Every year, the school organizes educational tours to historical sites and other places of interest across the country. These tours are carefully curated to provide students with exposure to diverse cultures, history, and heritage, fostering experiential learning. Regular field visits and industrial tours are also integral to the curriculum, offering students first-hand insights into real-world applications of classroom knowledge.



4. **Smart Classrooms:** All classrooms from UKG to Class XII are fully furnished and equipped with modern audio-visual technology. These smart classrooms create a dynamic learning environment, making lessons engaging and interactive. The integration of technology into education ensures students are well-prepared for the demands of the modern world.
5. **Science Laboratories:** The school features separate, well-equipped laboratories for Physics, Chemistry, and Biology. These labs are designed to meet the highest standards, offering students hands-on opportunities to explore scientific concepts and conduct experiments. The emphasis on practical learning fosters curiosity and critical thinking.
6. **Computer Laboratories:** With two computer labs housing 110 computers, the school ensures that students have ample access to modern technology. Each lab is equipped with LCD projectors and screens, facilitating collaborative projects and IT skill development. The curriculum integrates advanced computing skills to prepare students for future technological advancements.
7. **Student Clubs and Movements:** The school nurtures a spirit of teamwork and collaboration through a variety of student clubs and movements. Active groups include Scouts, Cubs, Guides, Bulbuls, Choir, Karate, Sports Club, Literary Club, Quiz Club, Science Club, and Music Club. These activities encourage personal growth and community service. The Scouts and Guides movement, rooted in the vision of Lord Baden-Powell, instills leadership qualities and a sense of responsibility in students. Participation in local and national-level competitions further enhances their abilities and confidence.
8. **Olympiads:** To cultivate a competitive spirit and academic excellence, the school organizes Olympiads in subjects such as Science, Mathematics, English, Social Studies, General Knowledge, and Computer Education. These events provide students with opportunities to assess their skills at national and international levels, paving the way for future success in scientific, commercial, and IT domains.
9. **Sports and Recreational Facilities:** At our institution, we strongly believe in the holistic development of students, where academics and sports go hand in hand. Our school is equipped with a wide range of sports facilities that encourage students to cultivate their athletic skills, maintain physical fitness, and foster a spirit of teamwork and discipline. Currently, our campus boasts:
  - a) **Football Facilities:** One full-sized football field and two mini football fields, allowing students of different age groups to train and compete in a well-structured environment.
  - b) **Badminton Courts:** Six well-maintained badminton courts provide students with ample space to practice and participate in competitions.

- c) **Indoor Games:** Carrom, chess, and table tennis facilities are available to promote strategic thinking, focus, and agility among students.
- d) **Basketball Courts:** Two basketball courts enable students to refine their skills and actively participate in inter-school and intra-school tournaments.
- e) **Volleyball Courts:** With three volleyball courts, students get the opportunity to develop teamwork and coordination while enjoying the game.
- f) **Upcoming Developments:** As part of our continuous efforts to enhance sports and recreational opportunities, the school is in the process of adding:
  - g) **Two Cricket Pitches:** Dedicated spaces for cricket practice to nurture aspiring cricketers and prepare them for competitive games.
  - h) **Children's Park:** A thoughtfully designed play area to provide younger students with a safe and fun environment for recreational activities.

**10. Assemblies and Activity Periods:** Daily morning assemblies focus on moral and spiritual development, with regular messages delivered by the management. Weekly class assemblies are based on value-driven themes, promoting character formation. Additionally, Fridays feature an exclusive one-hour activity period dedicated to sports, music, choir, karate, dance, art, and literary activities, enriching students' co-curricular experience.

**11. Career Guidance and Counseling:** The school prioritizes career readiness and emotional well-being by hosting regular sessions with professionals and experts. These interactions guide students in making informed decisions about their future and equip them to face life's challenges with confidence and resilience.

**12. Celebrations:** Throughout the academic year, the school organizes vibrant celebrations to instill cultural values and foster unity. Independence Day and Republic Day ignite patriotism, while Bosco Jayanti honors the legacy of St. John Bosco. Events like Parents' Day, Teachers' Day, Children's Day, and Sports Day offer opportunities to celebrate talents and strengthen community bonds. The festive spirit is further enhanced through Spark Day and Christmas-New Year celebrations.

**13. Prizes and Awards:** The school fosters healthy competition through a robust house system comprising Red, Blue, Green, and Yellow houses. Points are awarded for participation and excellence in curricular and co-curricular activities. Students also compete in inter-school and national-level events, showcasing their talents in debate, creative writing, sports, and more. Awards and recognitions serve as motivation for continual growth.

**14. Library:** The library is the intellectual hub of the school, housing a diverse collection of books, encyclopedias, and reference materials. Younger students enjoy guided reading and storytelling

sessions, while older students have access to a wide array of resources to support their academic pursuits. Regular access to journals and newspapers ensures students and teachers remain well-informed on current affairs.

15. **Bosco Arcade:** The Bosco Arcade serves as a dynamic gathering space, hosting assemblies, performances, and sports activities. With a proper stage, sound system, and two badminton courts, it is a versatile area that supports both cultural and recreational pursuits.
16. **Security and Supervision:** The school prioritizes safety with video surveillance across the campus and in primary building corridors. Teachers take turns on recess duty, ensuring a secure environment and fostering meaningful teacher-student interactions. This commitment to safety reflects the school's philosophy of nurturing a supportive and disciplined learning community.

This cohesive infrastructure and vibrant culture at Don Bosco School Oodlabari ensure a well-rounded and transformative education for every student.

### **HINTS FOR STUDENTS IN SALESIAN SCHOOLS**

*(Given by Don Bosco)*

#### **Attitude to God**

1. Remember that we are created to love and serve God, our Creator. All learning and wealth in this world are meaningless without the fear of God, which is the foundation of both temporal and eternal welfare.
2. Give glory to God for any learning or abilities you have, for He is the author of every good thing. Do not take pride in your own ability.
3. Practice virtue while you are young. Focus on cultivating virtues such as modesty (purity), humility, obedience, and kindness.
4. **Modesty** refers to proper and decent manners in speaking and acting. This virtue is one of the finest adornments of youth.
5. Avoid every kind of sin, especially these three evils:
  - a) Taking the name of God in vain.
  - b) Impurity in thought, word, or deed.
  - c) Stealing, these sins draw God's anger upon us. However, if we keep away from them, God will shower us with His blessings.

#### **ATTITUDE TO TEACHERS**

1. Students should view their schoolmates as brothers or sisters and regard their teachers and superiors as fathers or mothers.

2. Respect every teacher, whether they teach your class or not. Show gratitude towards teachers who have guided you in the past. Demonstrate reverence by greeting them whenever you meet them.
3. Trust that your teachers take their responsibility seriously and are committed to your welfare. In advising, commanding, and correcting you, they have only your good in mind.
4. After piety, study is the most commendable activity. Your primary duty is to diligently complete tasks assigned by your teachers.
5. Always rise when your teacher enters or leaves the class. If they are delayed, remain silent, reviewing your lessons or reading a good book. Avoid whispering or interrupting during class.

### **ATTITUDE TO SCHOOLMATES**

1. Strive to inspire your schoolmates with your good example at all times.
2. Never mock those who are slow in their studies or struggle to grasp lessons. Avoid ridiculing anyone for physical defects; what you laugh at in others may someday happen to you.
3. Gladly help one another during recreation. Make no distinctions in choosing companions, ensuring no one feels excluded. Play selflessly, and if required, make sacrifices for your team cheerfully.
4. When asked by a superior about a schoolmate's conduct, answer truthfully to prevent or address any wrongdoing. Remaining silent could harm your companion and offend God. Avoid exaggerations and always speak honestly.

### **BEHAVIOUR AT SCHOOL**

1. Avoid writing or drawing on the blackboard unless instructed to do so, writing offensive words, or defacing walls, maps, or other property.
2. Take care of your textbooks, notebooks, and belongings. Do not take anything that does not belong to you, even if it is small. If you find a lost item, promptly hand it over to the Principal or Vice Principal.
3. Keep the floors clean; do not allow paper, ink, or waste to fall on them. Cleanliness reflects purity of the soul.
4. Speak no ill of your classmates or the discipline and management of the school.
5. Always speak well of your school and teachers.
6. Performances in the school auditorium are for instruction and entertainment. They should bring out the best in you and never lead to sin.
7. Avoid rushing into the auditorium, pushing others, or trying to secure better seats. Do not stand when you should be seated or show disapproval by shouting, whistling, booing, or hissing.

8. Refrain from mocking anyone for mistakes or awkwardness during performances. Applaud generously, but avoid being boisterous.
9. Be courteous even if a performance does not meet your expectations.
10. Leave the auditorium in an orderly manner without pushing or shoving.

### **SPECIAL NOTE TO PARENTS/GUARDIANS**

1. Parents retain their rights and duties in the education of their children, even though they delegate them in part to the school. The support and collaboration of parents are indispensable for the success of the educational work carried out by the school.
2. Parents' wholehearted cooperation with the school is essential for the constructive upbringing of their wards. They are strongly encouraged to:
  3. Urge their wards to be regular and punctual in attendance.
  4. Check the school diary regularly.
  5. Ensure their wards are diligent in their homework and lessons.
  6. Avoid engaging private tutors without consulting school authorities.
  7. Insist on neatness and cleanliness in their wards' textbooks, exercise books, and personal appearance.
  8. Occasionally meet the Principal to discuss their wards' progress.
  9. Periodical communication and the report card will keep parents informed of their wards' progress.
10. Communication with parents/guardians is ordinarily done through the school diary. On the last working day of every month, parents should check and sign the diary.
11. Parents/guardians are not allowed to see their wards or meet teachers during class hours without special permission from the Principal.
12. Parents can meet teachers between 2:40 p.m. to 3:10 p.m. (Classes II–XII) and 12:45 p.m. to 1:00 p.m. prior intimation to the respective teachers through the ward a day in advance is required.
13. The school campus is a "NO SMOKING AREA." Parents are requested not to bring non-degradable items to the school. Spitting on campus is strictly forbidden.
14. Exemplary behaviour is expected from students and parents both inside and outside the school campus.
15. The school does not encourage attendants delivering tiffin to students during tiffin hours.
16. Admittance into the school premises is at the sole discretion of school authorities, who reserve the right to refuse entry to anyone without providing a reason.



17. In case a child falls sick or meets with an accident on the school premises, immediate first aid will be provided. Parents will be informed and are expected to attend promptly. Parents must ensure that correct and updated contact numbers are provided in the school diary. In case of communicable diseases, wards should not be sent to school, and the Principal must be informed immediately with an entry in the school diary.
18. The school does not recognize any forums other than the official PTM. Parents/guardians using threats, levelling malicious or false allegations, spreading rumours, or giving false information through social media or other platforms to defame the school or its employees, or creating panic, will face the issuance of a Transfer Certificate for their ward.
19. Although the school ensures the care of students during school hours, it cannot be held responsible for any self-inflicted or accidental injury, physical or otherwise, that may occur.
20. All communications to the school should be addressed to the Principal.

